

SALARY BOARD MINUTES

NOVEMBER 12, 2024

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J Bryan
Commissioner Chip Abramovic
Bridey Shawgo, Chief Clerk
Laura Anna, Commissioners Officers
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Diona Brick, Fiscal Director
Justin Wolfe, HR
Amie Wood-Wessell, HS

Luke Kauffman, Park
Hilary Buchanan, Planning
Mark Seigworth, 911
Bill Buchna, Airport
Wayne L Edmondson, VCTPP
Linda M Linn, VCTPP
Jeff Lehman, VCTPP
Kara O'Neil, The Derrick
Laura O'Neil, Commissioners Officers

Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:42pm

APPROVAL OF THE MINUTES FROM THE OCTOBER 08, 2024 MEETING:

- Jeannie Ritchey, Treasurer, made a motion to approve the minutes from the October 08, 2024 meeting, seconded by Commissioner Abramovic, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

The following Salary Board items were presented for approval by Justin Wolfe:

DEPARTMENT #110 – COMMISSIONERS' OFFICE

<u>#</u>	<u>Action</u>	<u>Position</u>	<u>Status</u>	<u>Hr/Pay</u>	<u>Group</u>	<u>Grade</u>	<u>Effective</u>
1	ABOLISH:						
	CREATE:	Department Clerk II	TPT	48	NEHR	2	10/28/2024

DEPARTMENT #210 – DOMESTIC RELATIONS

<u>#</u>	<u>Action</u>	<u>Position</u>	<u>Status</u>	<u>Hr/Pay</u>	<u>Group</u>	<u>Grade</u>	<u>Effective</u>
1	ABOLISH:						
	CREATE:	Compliance Training Assistant	TPT	40	NEHR	6	10/29/2024

DEPARTMENT #260 – DISTRICT ATTORNEY

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH:	Legal Intern	FT	80	LEGL	1	10/13/2024
	CREATE:						

DEPARTMENT #520 – CHILDREN AND YOUTH SERVICES

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH:						
	CREATE:	CPS/GPS Investigation Supervisor (2 Positions)	FT	80	HSNEHR	6	11/24/2024
2	ABOLISH						
	CREATE	CPS/GPS Investigator (11 Positions)	FT	80	HSNEHR	4	11/24/2024
3	ABOLISH						
	CREATE	Intake Program Director	FT	80	HSEXEM	3	11/24/2024

DEPARTMENT #530 – PIC UNIT

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH:	Crisis Investigation Specialist (6 Positions)	FT	80	HSNEHR	5	11/24/2024
	CREATE:						
2	ABOLISH	Crisis Investigation Specialist	PT	40	HSNEHR	5	11/24/2024
	CREATE						
3	ABOLISH						
	CREATE	Older Adult Protective Services Investigator	FT	80	HSNEHR	4	11/24/2024
4	ABOLISH	PIC Program Manager	FT	80	HSEXEM	3	11/24/2024
	CREATE						
5	ABOLISH	Screeners/Assessor – CPS/GPS (5 positions)	FT	80	HSNEHR	4	11/24/2024
	CREATE						
6	REALLOCATE	Screeners/Assessor – OAS	FT	80	HSNEHR	4	11/24/2024
	INTO	Older Adult Protective Services Investigator	FT	80	HSNEHR	4	11/24/2024
7	ABOLISH	Sr. Service Coordination Supervisor (2 Positions)	FT	80	HSEXEM	2	11/24/2024

DEPARTMENT #570 – CSS/HOUSING

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH:	Program Specialist – Housing Innovation	FT	80	HSNEHR	5	11/24/2024

	CREATE:	Housing Supports Coordinator	FT	80	HSNEHR	1	11/24/2024
--	---------	---------------------------------	----	----	--------	---	------------

- Commissioner Bryan made a motion to approve the above Salary Board Agenda items, seconded by Jeannie Ritchey, Treasurer, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:43 pm upon a motion by Commissioner Abramovic, seconded by Commissioner Bryan, aye all.

Respectfully submitted,

Laura E. Anna
Administrative Assistant

Reviewed by: Samuel H. Breene

Kenneth J. Bryan

Albert A. Abramovic